



WELCOME TO UPTOWN WEST TERRACES!



NEW RESIDENT INFORMATION SHEET

Below is some information we believe will be useful as you become acquainted with your new home.

HOMEOWNER'S ASSOCIATION

Hawthorne Management Company
John Faulk - Association Manager
jfaulk@hawthornemgmt.com (704) 377-0114 Ext. 132
admin@hawthornemgmt.com (704) 377-0114
www.hawthornemgmt.com

MOVE-IN PROCEDURE

To schedule a move-in date, please contact John Faulk at Hawthorne Management.

TRASH / RECYCLING SERVICE

K&S Sanitation
(704) 549-1451 or kssanitation@yahoo.com
Pick up is once per week on Thursdays at your garage door.

To setup new service, please call or email K&S Sanitation with your community name (Uptown West Terraces), address and move-in date and they will deliver the containers.

ASSOCIATION MASTER INSURANCE POLICY

J.M. Hamilton and Associates
Beverly Smith
(704) 927-1163
smithb47@nationwide.com

WARRANTY ASSISTANCE

HOW DO I SUBMIT A WARRANTY REQUEST?

To submit a warranty request, send an email to warranty@uptownwestterraces.com. Please include your name, community name and address in the subject line. Also list any issues so we can expedite resolution on any covered items.

EMERGENCY WARRANTY ASSISTANCE

Please refer to your emergency contact sticker located on the inside of your cabinet door under your kitchen sink.

